

# GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 25<sup>th</sup> July, 2018, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors L. Blunden, V. Brandon, D. Efde, M. Flynn, R. Green, P. Hitchman, N. Hookway, T. Hughes, R. Loding (Vice Chair), L. Rodger, M. Sawyer (Chair) and B. Wilkins.  
In attendance: - S. Hyatt (Parish Clerk)

**1. The Chairman to declare the meeting open.**

Meeting declared open at 7.30pm.

**2. To receive apologies for absence.**

Councillor Goodwin.

**3. To receive Declarations of Interest in accordance with the Council's Code of Conduct and with Section 106 of the Local Government Finance Act 1992.**

Declarations of interest received from Councillor Loding – allotment holder. Councillors Sawyer and Wilkins– Memorial Hall and Councillor Hitchman – trustee of Friends of Wakering Common.

**4. To sign as a correct record the minutes of the Full Council Meeting held on 30<sup>th</sup> May 2018.**

*Resolved* that the minutes be approved.

**5. Financial Matters.**

- a. To approve Payment Schedules for April/May 2018. *Carried.*
- b. To approve Receipt Schedules for April/May 2018. *Carried.*
- c. To approve the Financial Statement for the 2 months to 31st May 2018. *Carried.*

**6. To receive the Chairman's report.**

- Welcome to newly elected Councillor P. Hitchman.
- Public toilet update – great deal of work carried out by Clerk on lease and hopeful will be signed in near future to allow refurbishment to commence.
- Planning Committee update re 61 High Street application 18/00359/FUL. Detailed objection sent on behalf of Parish Council and thanks offered to M. Kearney called as expert witness for his knowledge on planning matters. Clerk noted application now withdrawn.
- Attended Senior Safety Roadshow.
- Attended Sanctuary Public Consultation re Barrow Hall Road development site.
- Thanks offered to Neighbourhood Watch team who delivered over 2,500 leaflets. Volunteers included Councillors Sawyer, Flynn, Loding, Efde and Rodger.
- Attended RDC garden party with Vice Chair Councillor Loding.

**7. To receive reports from the County Councillor and the District Councillors on County and District Council matters.**

County Councillor Steptoe:

- Congratulated Councillor Hitchman.
- Update on Barrow Hall Road site entrance issue.
- Attended LGA Conference in Birmingham, Secretary of State mentioned high quality of RDC waste collection service.
- A127 task force set up and meetings taken place.
- Annual report of Southend airport available.
- Deputy portfolio holder for environment attend flood/coastal/Essex Coastal Forum meetings. Projects forthcoming over next few years subject to budgetary constraints. Essex Coastal Forum – coastal protection throughout Essex. Answered queries re Area 10 works Morrins to Blackgate Road and site access re Barrow Hall Road.

District Councillor McPherson:

- Congratulated Councillor Hitchman.
- Sanctuary Public Consultation re Barrow Hall Road and site access.
- Rangers offering good response to verge maintenance issues.
- Horses/Dog issues.
- Surgery with Councillor Efde - issues raised included speeding, Barrow Hall Road and provision for youth.
- Speedwatch update.
- LHP – New Road/Shoebury Road bend and speed signage on Star Lane.

District Councillor Hookway:

- Attended RDC Full Council and sub-Planning Committee Meetings.
- Update on Local Plan process and proposed timetable.
- Issues with making payments to RDC as payment machines removed from RDC offices, matter before RDC Review Committee.

District Councillor Efde

- Surgery with Councillor McPherson.
- Attended RDC garden party and Citizens Advice AGM.
- Noted card payment facility in RDC carparks removed.
- Appointed to RDC Investment Board and Standards Committee.

**8. To approve the Clerk's request to attend training (when available) to ensure qualifications current:**

- a) Fire Safety**
- b) First Aid**
- c) Risk Assessment**
- d) Health and Safety**

*Resolved* that the Clerk's request be approved.

**9. To agree the date of a presentation evening to award the prizes to the winners of the 2018 allotment competition.**

*Resolved* that the presentation takes place on the 22nd August prior to the next Full Council Meeting.

**10. a. Councillors Rodger and Hitchman propose that Great Wakering Parish Councillors bring forward feasible ideas that will support the relationship of the Councillors with the Parishioners.**

**b. To form a working party to facilitate the above.**

Counter proposal made by Councillor Flynn that Great Wakering Parish Council introduce a monthly/quarterly surgery to engage with the Parishioners of Great Wakering to exchange information/concerns as they affect the Parish and its Parishioners. Chair asked for Councillors wishing to be involved to inform Clerk. Named vote called by Councillor Brandon – For counter proposal Councillors Sawyer, Flynn, Blunden, Hookway, Hughes and Loding. Against – Councillors Hitchman, Efde, Brandon and Rodger. Abstention – Councillor Green. Councillor Wilkins no vote.

*Resolved* that the counter proposal be carried.

**11. Councillor Brandon proposes that the Parish Council purchases bark for the borders at the village sign.**

*Resolved* that the Clerk attempts to obtain bark free of charge, otherwise to obtain costings and return to Full Council for agreement.

**12. Councillor Sawyer proposes that the break clause in the public toilet lease between RDC and the Parish Council, which can be applied after 3 years, remains in the lease.**

Clause added to draft lease but Council had voted on standard lease terms. Clerk noted she had negotiated clause for benefit of Parish Council and confirmed that without clause if Parish Council closed toilets within 5 years then legally in breach of lease.

Named vote called by Councillor Brandon – for clause remaining in lease – Councillors Sawyer, Hitchman, Efde, Loding, Green, Brandon, Wilkins, Rodger, Flynn, Blunden and Hughes. Councillor Hookway – abstention.

*Resolved* that the three year break clause remain in the lease.

**13. Councillor Sawyer proposes that the specifications for tenders for the cleaning of the Public Toilets include the option for a single, disabled friendly, Unisex toilet**

Current Committee recommendation that quotes be obtained for 2/3 toilets remaining open but Full Council may decide on single toilet being open. If get quotes for all options Council can make decision based on all information.

Disability access and law discussed.

*Resolved* that that the specifications for tenders for the cleaning of the Public Toilets include the option for a single, disabled friendly, Unisex toilet.

**14. To consider Councillor Green's Twyford Avenue proposal(s).**

Item deferred.

**15. To consider Councillor Hughes' proposal for her membership of the following Committees:**

**i) Finance & Personnel;**

**ii) Public Toilets;**

**iii) Planning;**

**iv) Sea Defence & Emergency Support.**

**16. To consider Councillor Hitchman's proposal for his membership of the following Committees:**

- i) Finance & Personnel;**
- ii) Planning;**

*Resolved* that the proposals for items 15 and 16 be amended to invite any Parish Councillors to join the stated Committees.

**i) Finance & Personnel**

Councillors Blunden, Hitchman and Hughes added to existing Members.

**ii) Public Toilets**

Councillors Blunden and Hughes added to existing Members.

**iii) Planning**

Councillors Flynn, Hitchman and Hughes added to existing Members.

**iv) Sea Defence/Emergency Support**

Councillors Hitchman and Hughes added to existing Members.

**17. At the Chairman's discretion the exchange of relevant Council information.**

Councillor Hitchman - Friends of Wakering Common update, GDPR, Star Lane issues. Southend Road cat eyes query - Cllr. Steptoe awaiting report. Councillor Green – circulation of letter.

Councillor Brandon and Rodger – Community Special Constable Scheme, Councillor Brandon – Taylor Wimpey funding re play facilities. Clerk noted RDC had £25k S106 allocation towards MUGA. Councillor Hookway discussed other funding including Sanctuary.

Councillor Wilkins/Rodger – attended Code of Conduct training.

Councillor Flynn – attended Sanctuary public consultation and RHALC Meeting discussed travellers and Clerks complaint that Parish Council comments not always included in RDC Officers planning reports. Barnum bus.

Councillor Hookway – pond issues.

Councillor Sawyer – Peabody Trust support service at Memorial Hall Wednesday lunchtimes 12-2pm.

Councillor Loding – attended Chair's training, Senior Safety Roadshow, RDC garden party and Sanctuary public consultation. Inspected sea defences.

Fishing lakes – dust issue. Footpath 15 accessible. Church and burial ground in good order.

Clerk attended Code of Conduct and Social Media training. GDPR.

Installation of allotment fencing imminent at no cost to Parish Council as CIF grant funding obtained. Met with Specials Co-ordinating Officer.

**18. The meeting will stand adjourned to permit Parishioners of Great Wakering to address the Council only once in respect of business itemised on the agenda (3 minutes each at Chairman's discretion).**

Parishioner – thanks offered re horse issue being sorted.

**Meeting Closed 9.38pm.**

**Date of next Full Council meeting – 22nd August**